

To Whom it may concern

9 March 2009

Dear Colleague

Re: On-Site Training cc

Metrofile's association with On-Site Training cc began in 2005 when our Johannesburg region requested they provide Microsoft Office training for staff. That association has since developed into a national arrangement which allows us to offer staff across the country, training that is standardised and of a consistently high quality.

Perhaps most importantly, On-Site have always made the effort to ensure that the appropriate skills transfer has taken place with all sessions including a range of stringent tests and assessments. Furthermore the company makes a real effort to communicate and to interact with our staff and managers and have always provided valuable feedback following training sessions, feedback that more usually far exceeds our expectations.

On-Site have also shown an understanding of the issues and challenges that we face in providing staff with training, and have always been willing to work around our tight and often restrictive production schedules.

A professional and well run training provider whose management team have a hands-on approach, I would have no hesitation in recommending On-Site to other companies looking to make use of their services.

Yours Faithfully



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